

## HEALTH & SAFETY POLICY STATEMENT

A P Broome Landscapes Limited's commitment to Health and Safety is to meet our legal requirements as a minimum and in most areas to exceed them. We provide landscape maintenance to the public and private sector, including grass cutting, weed control, fencing, flagging, seeding and all aspects of tree work.

A P Broome Ltd requires all directors, senior managers and all employees and sub-contractors to fulfil their legal responsibilities by adhering to all aspects of the company HSQE Management System and the procedures and processes contained within it. The policy and management system shall be monitored by the HSQE manager for ongoing suitability and will be reviewed annually as a minimum or following a change in process, procedure, raw material or legislation.

### Our Health & Safety Objectives for 2015

- Maintain 0% AFR through continuous review of findings from reported hazard and near miss data
- Focus on behavioural safety, the promotion of positive safety culture and the adoption of new risk assessment techniques
- Support growth in arboricultural services through review of training, competencies & development of safe systems of work
- Continue to improve relationships and partnership working with our contractors to deliver a safe and seamless service
- Improve instruction, training, information and supervision for the maintenance & inspection of plant and equipment
- Allocate contract specific machinery to improve controls over identification, removal & repair of faulty equipment
- Improve communication of tool box talk and deliver to source at least once per fortnight
- Driving Safely campaign will be a focus throughout 2015

### Our objectives will be achieved by ensuring that:

- The HSQE integrated management system is rolled out throughout all contracts within the business
- The HSQE action plan is implemented for all contracts
- A programme for the inspection of machinery is implemented and recorded
- Health and Safety will be discussed and recorded at all meetings, from tool box talks, monthly team meetings to Senior Management level meetings
- High standards of monitoring, measurement, inspection and audit are fully implemented into our daily planning and processes, involve all employees, sub-contractors, clients and relevant external auditors
- Set and review HSQE objectives and targets for continuity, compliance and improvement processes
- We are compliant with the law and the requirements of our attained accreditations, standards and client expectations
- All employees and sub-contractors are maintaining HSQE principles at all times

### The Senior Management team are committed to providing support by:

- Promoting a culture and ownership of quality, health, safety and environmental responsibility and awareness through leadership, two way communication and training for all employees, suppliers and sub-contractors
- Maintaining an independently monitored HSQE integrated management system to ISO 9001:2008, ISO14001:2004 and BS OHSAS 18001:2007
- Promoting continual improvement through monitoring, measuring, inspection, audit and review programmes
- Benchmarking against others in our industry
- Providing adequate financial and physical resources to support our HSQE commitments enabling the business objectives and targets to be achieved
- Investing in technologies, equipment and services to support innovations and improvements in health & safety
- Maintain plant and equipment in safe order
- Ensure the safe handling, use of substances and health working conditions.

Through sustained monetary and resourcing investment in our health & safety, quality & environmental management systems we continue to improve our standards year on year and are committed to continue our development and knowledge.

This policy is communicated to all employees, sub-contractors, suppliers and clients. This policy is also available to the public on request and a copy is displayed on our web site.

Signed: 

**Anthony Broome**  
Managing Director

Date: 01 December 2014

